

# **CITY ATTORNEY**

## **Department Purpose and Description**

The Office of the City Attorney represents the City Council and all City officers in all matters of law pertaining to their offices. The staff of the City Attorney attends all meetings of the City Council and many of the boards and commissions of the City. The Office approves all contracts, ordinances and resolutions of the City. In addition, the Office represents the City in all actions and court proceedings in both state and federal court that have been brought against the City or where the City prosecutes such cases. The Office is also charged with prosecuting all offenses against the ordinances of the City. To accomplish these matters, the City Attorney has a current staff of seven lawyers, four support staff and one contract attorney.

## **Major Accomplishments – FY 2002**

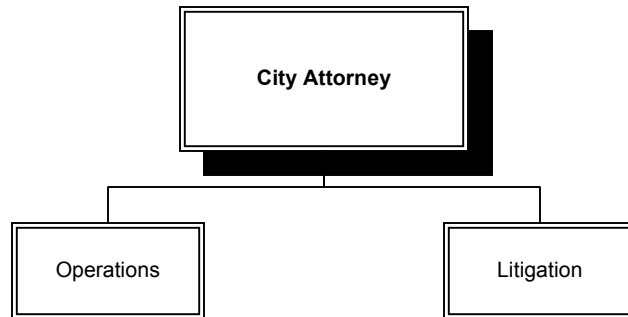
This year the Office proactively and successfully prosecuted an unusually large number of lawsuits on behalf of the City. This has resulted in the City obtaining settlements and judgments in excess of \$2.7 million in such matters as construction defect litigation, breach of contract, fraud and removal of environmentally hazardous materials. In addition, the activity of the Office in such areas as land use and planning, economic development, redevelopment, human resources, code enforcement and general municipal law increased significantly in response to the continued growth of the City.

## **Major Goals and Challenges – FY 2003**

The Office will continue to respond to the ever-increasing requests for legal support from the operating departments and to answer the expected expanding litigation case load. In addition, the Office will respond to the never-ending increase in the regulatory schemes of both the federal and state governments, the latest being the National Pollutant Discharge Elimination System (NPDES).

# CITY ATTORNEY

## ORGANIZATION CHART



# CITY ATTORNEY 04000

## EXPENDITURES

	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 ADOPTED
Personnel Services	931,679	1,246,955	1,328,571
Supplies and Services	268,118	445,802	324,702
Capital	1,823	500	0
<b>EXPENDITURE TOTALS</b>	<b>\$1,201,620</b>	<b>\$1,693,257</b>	<b>\$1,653,273</b>

## Expenditures by Division

DIVISION	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 ADOPTED
<b>04100</b> Administration	875,293	1,010,976	1,049,160
<b>04300</b> Litigation	326,327	682,281	604,113
<b>EXPENDITURE TOTALS</b>	<b>\$1,201,620</b>	<b>\$1,693,257</b>	<b>\$1,653,273</b>

## REVENUES

	FY 2001 ACTUAL	FY 2002 PROJECTED	FY 2003 ESTIMATED
Charges for Services	157,574	205,758	215,016
Other Revenue	224,042	365,883	407,112
Transfers In	10,450	12,213	12,763
<b>REVENUE TOTALS</b>	<b>\$392,066</b>	<b>\$583,854</b>	<b>\$634,891</b>

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## AUTHORIZED POSITIONS

	FY 1999	FY 2000	FY 2001	FY 2002	FY2003
City Attorney	1	1	1	1	1
Senior Assistant City Attorney	1	1	1	1	1
Assistant City Attorney	1	1	2	2	2
Deputy City Attorney I	1	2	2	1	1
Deputy City Attorney II	2	1	1	0	0
Deputy City Attorney III	0	0	0	2	2
Executive Secretary	0	0	0	1	1
Legal Assistant	2	2	3	2	2
Senior Legal Assistant	0	0	0	1	1
Secretary to City Attorney	1	1	1	0	0
<b><i>Total Permanent FTE's</i></b>	<b>9</b>	<b>9</b>	<b>11</b>	<b>11</b>	<b>11</b>
<b><i>Total Hourly FTE's</i></b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><i>Total FTE's</i></b>	<b>9</b>	<b>9</b>	<b>11</b>	<b>11</b>	<b>11</b>

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## MISSION STATEMENT • GOALS • OBJECTIVES AND MEASURES

**MISSION STATEMENT:** Provide legal advice and support to the Mayor and Council, City departments, and boards and commissions in the conduct of City business; represent the City before judicial and administrative agencies in civil litigation proceedings and prosecute misdemeanor violations of the Chula Vista Municipal Code.

**GOAL:** Prepare ordinances, resolutions, agreements, contracts and other legal instruments.

**Objective:** *Produce legal documents in a timely and efficient manner.*

Documents Prepared & Reviewed	FY00 ACT.	FY01 ACT.	FY02 EST.	FY03 PROJ.
Number of resolutions per year	483	455	501	558
Number of ordinances per year	24	20	26	35
Number of contracts per year	110	245	260	130

**GOAL:** Provide litigation support before judicial and administrative bodies.

**Objective:** *Provide legal representation for the City as plaintiff or defendant.*

Annual Measure	FY00 ACT.	FY01 ACT.	FY02 EST.	FY03 PROJ.
Number of litigation cases per year	35	46	54	55